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About ITEC

Indian Technical and Economic Cooperation (ITEC) / Special Commonwealth Assistance for Africa (SCAAP) Programmes of the Government of India and other scholarships offered by GOI:

The Government of India offers various short term training programmes under the Indian Technical and Economic Cooperation (ITEC) programme. The ITEC programme is administered by the Ministry of External Affairs of the Government of India, under which all expenses including international airfare, boarding, lodging, tuition fees, etc. are provided by the GOI. These programmes essentially aim to enhance the qualification and skills of persons who are employed in government/semi government establishments.

The ITEC programme was launched on September 15, 1964 as a bilateral programme of assistance of the GOI. Under ITEC and its corollary the Special Commonwealth Assistance for Africa Programme (SCAAP), 161 countries in Asia, Africa, East Europe, Central & Latin America, the Caribbean as well as Pacific and Small Island countries are invited to share in the Indian development experience acquired for over six decades now.

The courses are of short and medium durations in diversified fields and are conducted by renowned institutions in India, from April through March of the following year. Under the ITEC programme, the courses have been divided into seven broad categories:

1. Environment and Renewable Energy Courses
2. SME/Rural Development Courses
3. Management Courses
4. IT, Telecommunication and English courses
5. Accounts, Audit, Banking and Finance Courses
6. Specialized Courses
7. Technical Courses

From time to time, the Indian institutions also devise special courses, which meet the specific needs of the beneficiary countries. Applications have to be routed through the nodal ministries of the Governments concerned. The High Commission of India, Botswana does not entertain applications directly from the candidates aspiring to attend these courses. Applications for the training programmes should also not be provided directly to the training institutions or to the Ministry of External Affairs of India. After being forwarded by the concerned sending Botswana Government Department, the applications are processed initially at the High Commission of India in Gaborone, and then forwarded to the Ministry of External Affairs, New Delhi, which coordinates with the training institutions for selection of candidates and further processing. (itec.mea.gov.in)

ITEC REPRESENTATIVE

Mr. Dinen K. Bordoloi
Second Secretary(HOC)/ Consular & Education

Tel: (+267) – 3972676, Ext. 101

Fax: (+267) - 3974636

Email: hoc.gaborone@mea.gov.in / itec.gaborone@mea.gov.in

USEFUL LINKS

[High Commission of India, Botswana](#)

[ITEC Website](#)

[ITEC Online Application](#)

[India Africa Connect](#)

Message from Hon'ble Prime Minister of India, Shri Narendra Modi



सत्यमेव जयते

प्रधान मंत्री
PRIME MINISTER



As we embark on the path of sustainable development, capacity building has a vital role to play in ensuring economic growth, industrialization and the building of infrastructure, thus contributing to fulfil our dream of eliminating poverty from the developing world.

The Indian Technical and Economic Cooperation (ITEC), India's flagship capacity building programme, has contributed immensely in this effort and will continue to do so in future. Even when it began in 1964, the vision behind this programme was to share our resources and capabilities with other developing countries, in order to contribute to the evolution of a world community based on cooperation and interdependence.

I am happy to see that Ministry of External Affairs has put together a database of the persons and personalities who have been a part of the ITEC network. The gain from this programme has been mutual. We have shared our knowledge and experience but we have also learnt from others who have contributed to this process. I hope, in future years, an even larger number of global professionals will be a part of this community – a partnership of knowledge, and also a web of friendship and cooperation, a new version of the on-going India-Africa dialogue.

(Narendra Modi)

New Delhi
October 14, 2015

Message from Hon'ble Minister of External Affairs of India, Smt. Sushma Swaraj

विदेश मंत्री एवं
प्रवासी भारतीय कार्य मंत्री
भारत



सत्यमेव जयते

सुषमा स्वराज
Sushma Swaraj

Minister of External Affairs &
Overseas Indian Affairs
India



India has always strongly believed that human resource development and capacity building are valuable assets and are among the most important drivers of a nation's economic growth. We, for over 50 years, have also expressed our solidarity with fellow developing countries of the South by sharing our capacities and expertise in diverse areas ranging from basic skills to information technology, entrepreneurship, nano and material sciences.

Under the Indian Technical and Economic Cooperation (ITEC) programme over 10,000 professionals from more than 160 countries are invited every year to share and be partners in our developmental experience. As we vigorously pursue the Skill India Programme to propel India into a higher trajectory of economic growth, it is natural and appropriate that we would seek to share our aspiration and our capacity with our friends from the other developing countries.

It gives me immense pleasure that my Ministry is bringing out reference directory of ITEC alumni from partner countries in Africa who have contributed immensely to India's friendship with their home lands and who have carried back with them useful learning and skills.

Sushma Swaraj

How to Apply for ITEC scholarships

- Please visit the page <<https://www.itecgoi.in/meaportal/registerApplicant>> to fill up your application.
- IMPORTANT: While filling up Personal Details, please do not select the option of "Secretariat Name". (Please see the attached screenshot of this page, to avoid a common mistake made by many first-time applicants.)
- After completely filling up all your details online, applicants are required to submit the printout of Application Form to the nodal/designated Government Department/Agency of candidate's country. (For candidates from Botswana: The Directorate of Public Service Management (DPSM) from Gaborone)
- Nodal/designated Department/Agency is, in turn, required to forward the applications to the High Commission of India in Gaborone, Botswana.
- Candidates are required to fill in the Application Form carefully and not leave any column incomplete/blank or furnish incorrect information. Undertaking by candidate and certification from employer (Part-II of Application Form), are mandatory.

Who can apply

- Officials in Government, Public and Private Sectors, Universities, Chambers of Commerce and Industry, etc.
 - o Candidates should possess adequate work experience.

Eligibility criteria for admission to Courses

Academic qualifications as laid down by the Institute for the Course concerned:

- Working knowledge of English required to follow the Course.
- Age between 25 to 45 years.
- Medically fit to undertake the training.

General Information

Applications, along with all supporting documents, should reach High Commission of India

Plot No 5375, President's Drive, Gaborone, Botswana at least 3 months before the commencement of the Course.

- Upon selection, the Embassy of India will inform the nodal/designated Department/Agency of the nominating country and the candidate.
- Selected candidates are required to familiarize themselves fully with the living conditions in India and about the Institute through the Institute's website.
- Decision regarding acceptance of applications/nominations rests solely with the Ministry of External Affairs, Government of India.
- For any further information/clarification, applicants are requested to contact the Embassy of India.

ITEC Terms & Conditions

General Conditions

- Participants are required to obtain from the Embassy of India the contact telephone/mobile numbers of the Course Coordinator and the Institute. They must familiarize themselves with the weather conditions and the type of clothes to be carried to India

- Participants are required to conduct themselves with discipline and abide by rules, regulations and guidelines as stipulated by both the nominating Government and the Government of India
- Participants are required to complete the training Course. Request for change of Course midway would not be entertained.
- Participants are required to abide by the rules of the university/institution/establishment in which the participant is selected to undergo the training as well as participate in all Course-related activities including submission of periodic assessments/tests as conducted by the Institute.
- Participants are to refrain from engaging in any political activity and/or any form of employment for profit or gain.
- Participants are not allowed to bring along their spouses or families for the duration of the Course. No such request would be entertained by Government of India.
- Participants are required to return to their countries upon completion of the training Course.
- Participants who leave the Course midway without prior intimation/permission of the Ministry of External Affairs or remain absent from the Course without sufficient reasons are liable to refund the cost of training and airfare to Government of India.
- Participants are taken on study tour(s) as part of their Course Curriculum to visit different heritage sites/places of interest in India. No requests for any additional private tourism, etc. will be entertained during the Course.
- ITEC sponsorship may be cancelled at any time due to unsatisfactory conduct, breach of conditions of the Programme, failure to make satisfactory progress in the training Course or for other sufficient reasons as determined by the Government of India.
- Female participants are advised to abstain from joining training Courses if they are in family way prior to their departure for India.

Terms and Conditions

- Air Fare

The Government of India provides excursion/economy class air tickets for travel of participants from the capital city of the participants' country to the training Institute in India and back.

- Visa

Prior to departure for training in India, participants are advised to apply for Visa from the High Commission of India in Gaborone, Botswana. Visa is issued gratis to them. Visa issued for the Course cannot be utilized for some other purpose.

- Course Fees

Course fees are borne by the Government of India.

- Accommodation

Accommodation is provided by Government of India in hostel/hotel, depending on the Institute and the charges are borne by the Government of India. In case, the Institute provides hostel accommodation, it is both on single or double occupancy basis depending on the rules of the Institute. Participants are advised to check about the status of hostel on the Institute website. Accommodation, if arranged in a hotel, is on a single-occupancy basis.

- Participants are required to pay for availing services such as:
 1. Room service, b. Laundry, c. Local and outstation telephone calls, fax, etc.
- Living Allowance

Government of India pays (through the Institute concerned) living allowance of Indian Rupees 25,000/- per month, calculated on the basis of arrival and departure dates, for meeting expenditure on food, out-of-pocket expenses, etc.

- Book Allowance

Government of India provides book allowance of Indian Rupees 5,000/- for purchase of Course-related books and other items of stationery. For claiming reimbursement, participants are required to submit vouchers.

- Study Tour

Participants are taken on study tours to acquaint/familiarize themselves with aspect of history and culture of India as well as to institutions/industries symbolizing modern India as part of their Course Curriculum. Government of India bears cost of approved study tours during the Course.

- Medical Facilities

Participants selected for training Courses are expected to be medically fit. Medical facility is for ailments of immediate and emergency nature occurring in India. No medical reimbursement allowed for ailments of regular/chronic nature. Participants must carry their own medicines for chronic ailments like diabetes, hypertension, etc. and have to bear the expenditure for medicines and consultation of doctors on their own.

Training Brochure

Civilian Training Programme ITEC 2018-2019

(<https://www.itecgoi.in/downloads/2018-2019.pdf>)

News & Events

<http://www.hcigaborone.in/event.php>

Contact us

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